

Barron Public Library
Board of Trustees, Regular Monthly Meeting
Thursday, January 4, 2018, 5pm

Present: Janet Espeseth, Heidi O Hong, Andy Rick, Mo Tollman
Absent: Mark Klein, Diane Tremblay, Kathee Yamada
Also, Present: Sue Christianson (Library Director)

Call to Order: President Heidi called the BOT meeting to order at 5:10pm on 1/4/18.

Approval of the Agenda: Motion: Mo/Andy to accept the minutes of the 12/21/17 meeting with the correction of the last sentence in the job description segment “Bob K. (City Admin) will take an active role in job interviews.” Motion carried, all voting yes.

Public Comment: There was no one present from the public.

Library Staff Report: Thursday Family Movie night is returning this month. Book club opportunities are ongoing with a reminder that March 2 is ‘Read Across American Day.’ Staff meetings continue through the spring with emphasis on clean-up of shelves. In February the library’s presentation to the City Council will be on the agenda. Looking towards reframing which includes clean up tasks, upstairs and down in the coming months. Job(s) advertising in area publications as well as online was reviewed by the board.

Motion: Janet/Andy to instate the \$.50 raise for staff member Rebecca Gibbs as her probationary period has ended. Motion carried, all voting yes. This staff member may be in the reframing employee structure but our policy is to review after the probationary period regardless, it was noted.

Job Descriptions: Motion: Mo/Janet to accept the second reading of the Barron Public Library Job Descriptions as printed today. Motion carried, all voting yes.

The Job Ads draft was presented with corrections given by board members present. Sue will distribute this draft in order for board members not present to have input.

Approval of the Bills: Motion: Andy/Janet to approve the bills as presented today, motion carried, all voting yes.

Announcements: Apparently some staff members as well as the public don’t understand that a board means we are a team and as such we do not make public comment without the full backing and permission of all fellow board members. It is thus noted that again this month there was not public or staff comment. The only time this board will address library matters by concerned patrons is together in a regular meeting setting.

Agenda Items, next Meeting: Thursday, February 1, 2018 at 5pm

The meeting was duly adjourned at 6:15pm.

Submitted,

Appointed Secretary, Sue (proof reader, Heidi)